

Corona Virus (Covid~19) Rules and regulations for In~Car teaching from 27th July 2020

The following extra conditions must be adhered too during the Coronavirus pandemic period:

- All pupils must arrive at the car with face masks or coverings fitted and hands washed for a minimum of 20 seconds or sanitised immediately before entering the vehicle.
- If you wish to wear gloves they must be the tight fitting NON LATEX gloves. Loose fitting PVC style gloves will not be allowed.
- Any pupil displaying signs of illness, will not be allowed to enter the tuition vehicle
- If you feel unwell with Covid~19 symptoms at ANY point between lessons you MUST get a test and inform me so that I and any of my other pupils can get a test and isolate accordingly.
- Any pupil who does not comply with above will not be allowed to enter the vehicle and consequently the lesson fees are still to be charged in full.
- I will ensure the vehicle controls have been sanitised prior to each pupil entering the vehicle, also throughout the duration of the lessons I will wear PPE that is designed to protect both Myself and you the pupil.
- During lessons windows will be open wherever possible and the Air Con will be on bringing fresh air in from outside. Please bring a jacket or something warm to be prepared for the Welsh weather!
- Sanitising gel will be available in the car during lessons free of charge! If you fail to have a mask for the lesson, I MAY have masks in the car. However, If I do not have masks available then the lesson will be charged in full if it cannot go ahead. PLEASE DO NOT RELY ON ME TO HAVE MASKS AVAILABLE.

Postponement of lessons:

- if the government changes the R rate scale of safety, we may have to change lesson dates accordingly.*
- if the UK Government make any changes to the planned stage 3 return to work (27th July 2020) we may have to change lesson dates accordingly.*

We're Covid-19 Secure*

- This means that we will continue with DVSA guidelines to make our pupils secure from Covid-19 by:
 - Sanitising all controls
 - Clean door handles
 - Wash hands regularly
 - PPE / Face masks to be worn (unless agreed / special circumstances)

I will not be held responsible or liable should anyone become infected following a driving lesson in the tuition car.

Cancellation of lessons*

If you or I wish to cancel a lesson a minimum of 24 hours prior notice should be given. If I cancel a lesson without giving this minimum period of notice I shall rearrange the lesson. As long as you text and it is received by me 24 hours prior to the lesson, that is fine. I will text back as soon as possible to confirm I have received it. If I don't text back please text me again. If I don't see the text, but you have given me 24+ hours notice, then that is my fault.

If you do not give at least 24 hours' notice of cancellation you will be charged for the lesson(s) concerned in full. Please note that in the event of you having booked your driving test, the Driver and Vehicle Standards Agency (DVSA) stipulates that you need to give three clear working days to cancel your test. This may mean that you

may/will lose your DVSA test fee if I say you are not ready for test within this three-day notice period.

Timekeeping & Traffic delays

I cannot be held responsible for delays due to traffic situations

Any lesson start time that is running late, I will attempt to contact you when I am on the way, if traffic conditions and phone signal allow.

Where possible, I will make up any lost time at the end of the current lesson or add to a future booking